



2017 ADDITIONAL NEEDS REQUEST FORM

IMPORTANT FOR THIS YEAR'S SHOW: All Booths come with one (1) standard 15 amp/110 electrical line per exhibitor. ***This is included with your booth rental.*** It is the exhibitor's responsibility to bring an extension cord (10' recommended) and a surge protector to access the receptacles. All items that are plugged in must be shut off after show closing each day.

IF YOU NEED ADDITIONAL ELECTRICAL OUTLETS/ LINES, YOU MUST COMPLETE AND RETURN THIS REQUEST FORM: (To ensure that your electrical lines are installed in time for the show, forms must be received at the Carbon Builders Association (CBA) office a minimum of three (3) weeks prior to show date.) **Deadline: 2/1/2017:**

There are charges for ALL ADDITIONAL (more than the one standard 15 amp/110 line) electrical requests.

USE THIS FORM TO... order the following additional electrical outlets/lines for your use during the show:

20 amp, 110V Dedicated Line @ \$140.00 each Quantity Needed _____ Total \$ _____

20 amp, 220V Dedicated Line @ \$.18000 each Quantity Needed _____ Total \$ _____

30 amp, 220V Dedicated Line @ \$200.00 each Quantity Needed _____ Total \$ _____

IF YOU NEED **ADDITIONAL TABLES, YOU MUST COMPLETE AND RETURN THIS REQUEST FORM:**

6' Foot Table @ \$30 each Quantity Needed _____ Total \$ _____

Chairs @ \$5.00 each - Quantity Needed _____ Total \$ _____

PAYMENT MUST ACCOMPANY ORDER FORM FOR ORDER TO BE FILLED TOTAL\$ _____

BE SURE YOU KNOW YOUR ELECTRICAL REQUIREMENTS! Briefly describe what products/appliances/ lighting fixtures you need the electricity for, including the quantity with amps, watts and/or volts (ex. Three 300-watt quartz lights and one 13.5 amp central vacuum'cleaner): _____

If you have questions or if you don't see what you need listed above, please let us know, the electrician may be able install the appropriate electrical lines for you. *For special requests, pricing will be determined on an individual basis.*

ELECTRICAL DISCLAIMER: *220V lines have no outlets (hardwire only).* Exhibitor agrees to hold the following persons/entities harmless from indemnify for all claims relating to property damage (exhibitor's) caused by or arising from surges, drops in voltage, power failures, or replacement of equipment after installation is completed: Carbon Builders Association (CBA); CBA member companies and volunteer/representatives; Split Rock Resort and personnel; Action Party Rentals; and all associated subcontractors.

Below is your authorization to provide this contracted service for your use during the show. Please include payment; No refunds after order is completed.

Company Name: _____

Contact's Name (please print): _____ Phone: _____

Contact's Signature: _____ **Date:** _____

No, I do not need ADDITIONAL electrical lines for the show (please fill in your company name/booth number above).